

Before the
Federal Communications Commission
Washington, DC 20554

In the Matter of)	
)	
Petition for Waiver of)	
FCC Form 471 Filing Deadline)	
)	
Academy of St. Bartholomew)	CC Docket No. 02-6
BEN #48056)	
)	
Schools and Libraries Universal Service)	
Support Mechanism)	

**Petition for Waiver of
FCC Form 471 Filing Deadline for Funding Year 2018
RE: FCC Form 471 - BEN # 48056**

I. INTRODUCTION AND SUMMARY

The Academy of St. Bartholomew, a catholic school, serves Pre-Kindergarten through Grade 8 children from several different neighboring cities. The Academy has been a very small but successful participant of the E-Rate program for many years now. The Academy of St. Bartholomew submitted and certified their Funding Year 2018 FCC Form 471, Application #161041314, in the "Apply Online" portal of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company's ("USAC") website, on March 27, 2018 at 9:57 am, just 3 business days after the FCC Form 471 filing deadline of 2018.

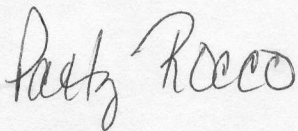
I am the computer teacher and technology coordinator at the Academy of St. Bartholomew. I am also the sole staff member performing E-Rate duties and have for the past six years. I respectfully petition the Commission to request a waiver of the Funding Year 2018 FCC Form 471 filing deadline on behalf of the Academy of St. Bartholomew to allow the Out of Window submission of their E-Rate Funding Year 2018 FCC Form 471, application #161041314 because of the following circumstances. On March 21, due to inclement weather, our district closed school for the safety of our students and staff. It also marked the day which I would create report cards for the entire school. I see my students only on a weekly basis, therefore on March

22, I saw my usual Thursday classes, began making up a few of the prior day's classes, and ran report cards for the quarter. I did create the Form 471 at 1:51 pm but was interrupted by staff members requiring revisions to their reports cards. On Friday, March 23, I made up the remainder of Wednesday's classes in between my daily classes along with a many more report card revisions throughout the day. Report cards where being sent home with the students at the end of the school day. My class assignments to be graded were inadvertently placed atop my e-Rate packet by the students throughout the day. I took home student assignments to grade over the weekend but fell victim to a nasty version of the common cold. Unfortunately, I was unable to grade all assignments until Monday evening when I saw my e-Rate packet and sadly realized I did not submit form 471 which I did on Tuesday morning, March 27. I did not receive notification after submitting and certifying the form 471 that it was beyond the due date, so I erroneously assumed a grace period existed and the Academy would be fine. It wasn't until October 28, 2018 when I began researching process for submitting the FCC Form 486 that I discovered the Academy had not received the Funding Commitment Decision Letter ("FCDL") for 2018. I contacted USAC Client Service Bureau and opened case number 253390 on October 29, 2018 to investigate. The USAC Customer Service Management sent notification on November 8, 2018 that our Application #181039296 was certified outside the filing window.

II. Request

The Academy of St. Bartholomew respectfully petitions the Commission to request a waiver of the Funding Year 2018 FCC Form 471 filing deadline on behalf of the Academy of St. Bartholomew to allow the Out of Window submission of our E-Rate Funding Year 2018 FCC Form 471, application #161041314 due to a snow day. Our enrollment has suffered significantly this school year and funding is so important for the Academy.

Respectfully submitted,



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Dated: November 15, 2018